

Fire drill 5 of 8  
4-8

# School Emergency Drills Documentation Form

**Type of Drill**

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (2 required)

**Time of Drill**

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: \_\_\_\_\_

Date of Drill: April 8 2019 Time drill was held: 11:45 (pm/am) (am)

Exact time required to evacuate/shelter/secure: 1:20

Total Participants: 19

Remarks: took place just before lunch

This report is for emergency drill # 9 for school year 2018-2019

Name of person conducting drill: Nate Wilder

Title of person conducting drill: Principal

Signature of person conducting drill: Nate Wilder

Drill Was Coordinated With:

Emergency Management Coordinator  
Name & Title Cass Carthy

**AND**

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

**OR**

Fire (fire chief or designee)  
Name & Title \_\_\_\_\_