

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (2 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Calvary Bible Academy

Date of Drill: 12-6-2018 Time drill was held: 1:00 (pm/am)

Exact time required to evacuate/shelter/secure: 20 seconds

Total Participants: 7 Two teachers

Remarks: high school students were serving at The Timber Nat project

This report is for emergency drill # 5 for school year 2018-2019

Name of person conducting drill: Tami Wilder

Title of person conducting drill: Teacher

Signature of person conducting drill: Jamara Wilder

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title STATE police

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title Holly Higgs

OR

Fire (fire chief or designee)
Name & Title _____