

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (2 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: _____

Date of Drill: Oct 15th, 2018 Time drill was held: 9:15 (pm/am)

Exact time required to evacuate/shelter/secure: 1:25

Total Participants: 18

Remarks: Response was quick, Rndos helped to make sure everyone was out.

This report is for emergency drill # 4 for school year 2018-2019.

Name of person conducting drill: Pastor Nate Wilder

Title of person conducting drill: Principal

Signature of person conducting drill: Nate Wilder

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title Dave Smith Cass County

OR

Fire (fire chief or designee)
Name & Title _____