

2 of 2

2016-2017

# School Emergency Drills Documentation Form

### Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (2 required)

### Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: \_\_\_\_\_

Date of Drill: 4-13-17 Time drill was held: 10:13 (pm/am)

Exact time required to evacuate/shelter/secure: 37 sec

Total Participants: \_\_\_\_\_

Remarks: one student in between slow to respond. will improve this situation

This report is for emergency drill # 2 for school year 2016-2017

Name of person conducting drill: Stacey Wilder

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

### Drill Was Coordinated With:

Emergency Management Coordinator  
Name & Title \_\_\_\_\_

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title DAVE SMITH - CLASS COUNTY

OR

Fire (fire chief or designee)  
Name & Title \_\_\_\_\_