

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (2 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Calvary Bible Academy

Date of Drill: March 19, 2015 Time drill was held: 9:15 (pm/am)

Exact time required to evacuate/shelter/secure: 1:45 total time

Total Participants: 17

Remarks: School was cleared quickly
had one student with crutches
went ok all clear

This report is for emergency drill # 9 for school year 2015.

Name of person conducting drill: Stacey Wilder

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title DAVE Smith

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title Douglas Fire Dept was
called by Haas everything
works

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Name of Reporting School: Calvary Bible Academy

Date of Drill: 2 of 2 MARCH 4, 2015 Time drill was held: NOON (pm/am)

Exact time required to evacuate/shelter/secure: 30 sec.

Total Participants: 15

Remarks: Drill proceeded without complications or incident

This report is for emergency drill # 2 for school year 2015.

Name of person conducting drill: Tamara Wilder

Title of person conducting drill: Supervisor

Signature of person conducting drill: Tamara Wilder

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title TRUC SMITH Present

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____