

# School Emergency Drills Documentation Form

Lock Down 2015  
2015 2012

- Type of Drill**
- Fire Drill (6 required)
  - Tornado Drill (2 required)
  - Lock Down/Shelter in Place Drill (2 required)
  - Standard
  - Class Change
  - Recess
  - Other Events
- Time of Drill**

Name of Reporting School: Calvary Bible Academy

Date of Drill: Nov 12 Time drill was held: 11:05 (pm/am)

Exact time required to evacuate/shelter/secure: 45 seconds

Total Participants: 20

Remarks: During recess  
in students and teachers did  
all.

This report is for emergency drill # 2 for school year 2015-2016

Name of person conducting drill: Shay Wilder  
Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

Emergency Management Coordinator David Smith Cas County  
Name & Title

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title

OR

Fire (fire chief or designee)  
Name & Title