

596

# School Emergency Drills Documentation Form

**Type of Drill**

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (2 required)

**Time of Drill**

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: \_\_\_\_\_

Date of Drill: April 25 Time drill was held: 10:34 (pm/am)

Exact time required to evacuate/shelter/secure: \_\_\_\_\_

Total Participants: 21

Remarks: All clear No errors

This report is for emergency drill # 5 for school year 2015-2016

Name of person conducting drill: Stacey Wilder

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

Emergency Management Coordinator  
Name & Title Dale Smith Heas Security

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

OR

Fire (fire chief or designee)  
Name & Title \_\_\_\_\_

*Scheduled for  
April 14  
Rescheduled*

20f2  
282

# School Emergency Drills Documentation Form

### Type of Drill

### Time of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (2 required)

- Standard
- Class Change
- Recess
- Other Events

20f2

Name of Reporting School: Calvary Bible Academy

Date of Drill: 282 Time drill was held: April 25 (pm/am)

Exact time required to evacuate/shelter/secure: 2:30

Total Participants: 70

Remarks: lights on in one room  
Door unlocked one room.  
Situations fixed.

This report is for emergency drill #292 for school year 2005-2006

Name of person conducting drill: Stacy Wilder

Title of person conducting drill: Principal

Signature of person conducting drill: Stacy Wilder

### Drill Was Coordinated With:

Emergency Management Coordinator  
Name & Title \_\_\_\_\_

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title DAVE SMITH

CASS COUNTY

OR

Fire (fire chief or designee)  
Name & Title \_\_\_\_\_

*Scheduled for  
April 12 DATE  
missed replace*